

ANNUAL REPORT
FY 1997-98
Periodicals Department

Several new and exciting events took place in FY 1997-98:

1. **Library Extended Hours**

Beginning with the fall semester, the library hours were extended to mid-night every weekday. A part time temporary staff was hired to work in the Periodical room from 9:00 p.m. to mid-night. However, in the middle of the semester, the part time temporary staff resigned. Fortunately, we were able to contract several of the Periodical student assistants to cover the extended hours.

We are yet to find out if the students seized the opportunity and utilized the extended library hours.

2. **Electronic Journals**

Stockton Library is currently subscribing to EBSCOHost and IDEAL full text electronic databases. EbscoHost indexes and abstracts 3393 journal titles, of which 1092 are full text of popular, business and health journal titles, whereas IDEAL includes 173 scientific journals. To help the users in identifying the electronic journals, each of the journals in EBSCOHOST is indicated on the Periodical Holding List. As contract agreement for IDEAL was approved after the completion of the 1997-98 Holding List, IDEAL titles were not listed. They will be added to the 1998-99 Holding List.

In addition, about 15 journals, such as Pediatrics, Pollution Abstracts, Environmental Abstracts, etc, which we currently subscribing in print format are also available free online. I have completed licensing agreements for some of them and will continue to sign on to get free access to those online journals.

3. **Change Machine**

After negotiating with the copying machine vendor, I was able to have the vendor provide us, without fees, with a dollar-bill change machine. The service technician would take care of filling the machine with dimes, and emptying the dollar bills. This arrangement is working out extremely well, and it saves us a tremendous amount of time and hassles.

4. **Microfilm Gift**

Atlantic Community College Library donated to us titles and rolls of microfilm. These are to fill in the gaps in our periodical collection, and also to replace some paper issues on the shelves. However, this gift collection also created work for us as we have to accommodate the extra rolls of film in our microfilm cabinets. As a result, we re-arranged and shifted the entire microfilm collection. After inter-filing of these microfilm, we also made new labels for all of the drawers to clearly indicate the contents of each drawers.

5. **Government Documents Microforms**

Arrangements were finally made to move the Federal Register and the Congressional Record, and other microfiche documents, from the Periodical room back to the Government Document Department. In the past, due to the lack of a microform reader/printer in the Government Document department, it was decided that it would be easier for the users to use the reader/printers in the Periodical room for those microform government documents. Since Government Documents Department acquired its own reader/printer, it is more convenient and less confusing to the users to have all documents centrally located in the Government Documents department.

It was not all good news and excitement in 1997-98. Some of the less glamorous and unfortunate happenings are not to be ignored.

1. **Refunds and Claims**

The Customer Service at EBSCO has not been very responsive to some of our claims for missing issues and refunds. Several of our journal titles were not received for a few months. It might be an oversight of EBSCO to renew them or for whatever other reasons. In my claim notices to EBSCO, I specifically mentioned refunds for non-service for a few of those titles. My messages were ignored. Similarly, the deep discount for the IDEAL print- journal titles was never sent until I wrote directly to the vice president of EBSCO. To date, only partial refunds were made to us.

This is the first year we started keeping records of our claims submitted to EBSCO. From July 8, 1997 through June 30, 1998, we submitted 1,862 claims, and spent 67 hours 10 minutes in sending claims. I have yet to find out the success rate in obtaining the claimed issues.

2. **Serial Control**

To facilitate a better system of claiming missing issues, I checked and changed the pattern records for all periodical titles which were set up as "irregular". All "irregular" titles would not have a predicted receipt date, and therefore, would not produce a claim for late or missing issue. There were 187 titles with "irregular" pattern records. Due to the inflexibility of the DRA serial control system, the pattern records for periodical titles that are published every two weeks can only be created as "irregular", and therefore, no expected date. For those titles, there will be no claim report every month to alert us. We will have to rely on our memory or users to alert us to any missing issues.

3. **Usage Statistics**

Usage statistics for the periodical collection has been in steady decline. Three years ago, the total number of issues circulated was 33,943, and the number of unique titles used was 1,291. Last year the figures were down to 27,964 and 1,239. This year, they further declined to 20,013 and 1,198. This is an alarming rate of decline, especially considering the fact that we added 55 new titles for last year, and again 63 new titles for this year. The student workers were reminded to take careful statistics. The conclusions that I can draw from the statistics are:

- a. Students were not assigned as many research papers /projects as in the past.
- b. Students were using other online resources.
- c. Students were re-filing the periodical themselves.

4. **Bindery**

The statistics for bindery is very low this summer when compared to previous years. We stopped retrospective binding for our periodicals until a binding policy is in place. Only currently bound titles were sent to the bindery this summer. A draft of the bindery policy was developed and to be reviewed by the Library Director.

FUTURE PLANS:

1. Seek and make more free electronic journals accessible to our users.
2. Develop a periodical webpage which will include our periodical holdings and websites to the free e-journals.
3. Compile a list of journals to be bound in accordance with the bindery policy developed.

**RICHARD STOCKTON COLLEGE OF NJ LIBRARY
 PERIODICALS DEPARTMENT
 STATISTICS: FY 1994-95, FY 1995-96, FY 1996-97**

	FY 1995-96	FY 1996-97	FY 1997-98
PERIODICAL TITLES ON ACTIVE (EBSCO) SUBSCRIPTION	1,198	1,241	1,296
COST OF ACTIVE EBSCO SUBSCRIPTION	\$233,037.64	\$252,462.84	\$279,834.34
GIFT SUBSCRIPTION	?	?	?
NEW TITLES ADDED	14	55	63
COST OF NEW TITLES SUBSCRIPTION	\$ 10,903.04	\$7,992.72	\$9,949.39
TITLES CANCELLED	6	6	11
COST OF CANCELLATION	\$ 1,607.50	\$5256.23	\$2,670.79
TITLES WITHDRAWN FROM COLLECTION	0	0	0
PERIODICAL VOLUMES BOUND	698	1,507	1,680
COST OF BINDING	\$4,711.50	\$12,206.80	\$13,588.00
REVENUE FROM READER/PRINTERS	\$ 9,196.20	\$8,091.75	\$5,639.35
ISSUES OF JOURNALS CIRCULATED	33,943	27,964	20,013
UNIQUE TITLES USED	1,291	1,239	1,198
CEASED PUBLICATION		31	3
TITLE CHANGES		30	10
DISPLAYED TITLE CHANGES		9	8
OTHERS ** (direct order, not part of subscription)		4	?
CLAIMS SUBMITTED			1,862

**RICHARD STOCKTON COLLEGE OF NJ LIBRARY
 PERIODICALS DEPARTMENT
 MICROFORMS STATISTICS: FY 1995-96, FY 1996-97, FY 1997-98**

	FY 1995-96	FY 1996-97	FY 1997-98
ACTIVE MICROFICHE SUBSCRIPTION	425	426	417
COST OF MICROFICHE SUBSCRIPTION	\$ 19,660.73	\$ 24,096.11	\$25,045.61
FICHE TITLES ADDED	0	6	4 ** one time purchase
FICHE TITLES CANCELLED	0	4	0
ACTIVE MICROFILM SUBSCRIPTION	16	15	15
COST OF MICROFILM SUBSCRIPTION	\$ 8,456.20	\$8,943.31	\$9718.69
MICROFILM TITLES ADDED	0	0	0
MICROFILM TITLES CANCELLED	1 (ceased)	0	0
BONUS \$ EARNED	\$ 0.00	\$0.00	\$318.00
NON-PERIODICAL MICROFICHE TITLES ADDED	0	0	0
NON-PERIODICAL MICROFILM TITLES ADDED	0	0	0
NON-PERIODICAL MICROFILM ROLLS ADDED	0	0	0

TOTAL COST OF MICROFORM	\$28,116.93	\$33,039.42	\$34,764.30

NEW EQUIPMENT ADDED			
DESCRIPTION:	NONE	NONE	NONE
QUANTITY:			
COST PER UNIT:			
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TOTAL COST:	\$ 0.00	\$0.00	\$0.00
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**RICHARD STOCKTON COLLEGE OF NJ LIBRARY
PERIODICALS DEPARTMENT
PRINT PERIODICAL SUBSCRIPTIONS BY PROGRAM
FY 1997-98**

<i>DIVISION</i>	<i>PRINT TITLE</i>	<i>PRINT COST</i>	<i>MICRO</i>	<i>MICRO COST</i>
ARHUCROSS	3	449.70	2	52.87
ARTP	24	1879.98	9	335.61
ARTV	50	3755.07	6	232.46
COMM	1	69.83	3	92.92
HIST	100	8197.05	40	1230.03
LANG	27	2463.34	17	584.54
LITT	50	2705.21	28	852.29
PHIL	33	3585.70	20	731.04
TOTAL:	288	23105.88	125	4111.76
CROSSNAMS	18	3360.58	9	368.65
BIOL	71.50	38293.91	20.5	2026.41
CHEM	17.50	20150.72	4	934.41
ENVL	64	12415.95	19	3278.25
GEOL	22	15819.86	1	1581.50
MARS	17.50	13465.95	4.50	1923.47
MATH	27	14275.47	5	232.13
PHYS	17	15443.58	1	35.86
TOTAL:	254.5	133226.02	64	10380.68
ACCT	6	553.08	3	93.65
FINA	14	4507.53	5	583.06
INFO	21	5544.81	1	45.59
MGMT	22	3418.41	12	2405.55
MKTG	16	2671.32	5	261.62
NURS	67.50	10735.97	27	2025.03
PHTH	22	5086.97	4	265.76
PLAW	18	1448.23	3	123.22
PUBH	44	7357.21	15	754.57
SPAD	11	2454.98	1	24.40
MPT	11	1464.89	0	0
MOT	2	195.77	0	0
MSN	11	1611.60	0	0
TOTAL:	265.5	47050.77	76	6582.45

**RICHARD STOCKTON COLLEGE OF NJ LIBRARY
 PERIODICALS DEPARTMENT
 PRINT PERIODICAL SUBSCRIPTIONS BY PROGRAM
 FY 1997-98**

<i>DIVISION</i>	<i>PRINT TITLE</i>	<i>PRINT COST</i>	<i>MICRO</i>	<i>MICRO COST</i>
ANTH	9	2683.86	3	111.19
CRIM	26	3199.73	5	172.55
ECON	58	9579.01	12	579.45
GERO	14	2980.48	0	0
POLS	83	8219.95	38	1295.73
PSYC	76	21982.61	25	970.25
SOCY	27	4799.88	11	362.88
SOWK	15	3263.42	6	172.88
TOTAL:	308	56708.94	100	3664.93
AFRO	14	860.24	7	282.47
JEWS	12	625.83	2	155.44
WMST	8	510.70	2	75.15
TOTAL:	34	1996.77	11	513.06
EDUC	50	4084.45	21	544.46
MIT	6	1529.81	0	0
GENL	62	8058.72	29	8595.40
LIBR	28	4072.98	6	371.56
GRAND TOTAL:	1,296	\$279,834.34	432	\$34,764.30

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
LIBRARY
ANNUAL REPORT - FY 1997-98

PERIODICALS & REFERENCE SERIALS

submitted by:

Kerry Chang FitzGibbon

July 21, 1998

Richard Stockton College of NJ
Library
Reference Serials
Annual Report
FY 1997-98

Reporting on reference serials is different this year. In the past, certain titles issued as serial were reported. This created confusion between Acquisitions department and my reports. From this year on, all titles assigned funding code of REFS-SER will be included in this report.

Richard Stockton College of NJ
Library
Reference Serials by Vendors
FY 1997-98

VENDOR	TITLE ORDERED	TITLE ACCEPTED	EXPENDED
ABC CLIO	2	2	6500.00
ACAD INTL	2	2	163.50
AM BUSN DIRE	1	1	363.00
B & T	2	0	0
BENDER	2	2	813.40
BIOSIS	2	2	13295.00
BOWKER	11	9	2720.88
BUCKMASTER	1	0	0
BUR NATL AFF	2	2	1570.00
CALLAGHAN	1	0	0
CCH	1	1	881.00
CIS	5	3	8520.00
CONT	207	176	22227.16
DATA RES	1	0	0
DOC INDEX	1	1	225.00
DUN'S	9	9	5223.75
EBSCO	43	41	23314.39
ELSEVIER	1	0	0
GALE	23	18	2994.40
GANN	1	1	117.00
HARBRACE	2	1	197.38
IAC	3	3	10100.00
INFO PUB	1	1	87.00
INTL MONETAR	1	1	32.00
ISI	7	7	5385.00
LDAM	1	1	57.75
LIB OF CONG	3	3	895.00
MCMILLAN	1	0	0
MIDWEST	3	3	746.04
MONITOR	1	0	0
MOODY'S	18	12	4752.25
NAT REG P	1	1	1064.65
NJ LEG MANUAL	2	0	0
PALINET	6	3	4393.00
PETERSON'S	2	2	222.65
POL RES	2	2	1054.00
ROBER MORRIS	1	1	125.00
ROXBURY DATA	1	1	92.15
RUTGERS	1	1	60.00
S & P	13	13	2084.50
SHEPARD'S	12	6	1817.66
UMI	5	5	4199.00
WEST	87	85	11132.50
WILSON	13	13	5410.00
TOTAL:	505	435	142836.01

