

**RICHARD STOCKTON COLLEGE OF NEW JERSEY  
LIBRARY  
PERIODICAL SUBSCRIPTION REQUEST FORM**

Periodical subscriptions require a long term financial commitment for the Library, and, therefore, must be examined for their appropriateness for the collection.

Please complete this form for the periodical title you request. Return the completed form, together with a sample issue, to your Divisional Library representative. Requesting faculty is responsible for obtaining and submitting a sample issue for any periodical subscription request .

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**TITLE:**

\_\_\_\_\_

**PUBLISHER:** \_\_\_\_\_

**ISSN:** \_\_\_\_\_

**ANNUAL COST:**

\_\_\_\_\_

-

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This title is recommended for students' s use in the following course(s):

\_\_\_\_\_

This title is needed for faculty use in \_\_\_\_\_ course preparation, \_\_\_\_\_ and / or other research.

This title is multi-disciplinary. It should be used in the following area(s):

\_\_\_\_\_

Would the Division agree to cancel a title of equal value in the same field if budgetary considerations demand it?

\_\_\_\_\_ YES \_\_\_\_\_ NO

Which one?

\_\_\_\_\_

Requesting faculty : \_\_\_\_\_ Program:

\_\_\_\_\_

Divisional Library Rep: \_\_\_\_\_ Date:

\_\_\_\_\_

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**(Section to be completed by the Library)**

Title verified in :

\_\_\_\_\_

—  
Review(s) found in :

\_\_\_\_\_

Indexed in :

\_\_\_\_\_

\_\_\_\_\_

EBSCO title #: \_\_\_\_\_ ISSN: \_\_\_\_\_ COST: \_\_\_\_\_

FREQUENCY: \_\_\_\_\_

5 or more ILL requests for this title in the past year: \_\_\_\_\_; past 2 years:

\_\_\_\_\_

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**Action Taken:**

\_\_\_\_\_ Approved for subscription \_\_\_\_\_ Not-approved

Reason(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date:

\_\_\_\_\_

( Director of Library Services)